

# Idaho Orff Instrument Loan Information

*Application Deadline: April 1*

The Idaho Orff Chapter has sets of instruments to be loaned out for one year at a time. Instruments are to be exchanged at the end of the school year.

*It is not possible to borrow part of a set.*

Orff Set:: The set includes mallets, teaching materials, and accidental bars  
(We have **two** Orff instrument sets)

Guitar Set:: Includes cases, picks, straps, stands, teaching materials

Uke Set:: Includes cases, teaching materials

Hand Drum/Percussion/Movement Set:: Includes hand drums, mallets, chimes, temple blocks, tympani drum, scarves, teaching materials and more

Preference for the Orff Set will be given either to the applicant who has completed at least one level in an AOSA-approved Teacher Education course, have experience attending IOSA chapter workshops or National Conventions, or who currently has the least number of instruments in their room already.

- The site must have a dedicated classroom for music & movement that is locked daily.
- The host must pay a non-refundable \$50 user fee for the Orff Set, \$25 each for the guitar, uke, and drum sets before the instruments are released. Make checks payable to “IOSA” and send to Chapter Treasurer.
- The host must review an instrument care video before picking up the instruments. See [www.teachingwithorff.com](http://www.teachingwithorff.com) School will be responsible for funds needed for missing parts or parts needing replacement beyond normal wear.

Applications are due May 1.

User fees are due by the time of exchange.

- Please include the IOSA logo and a brief acknowledgment in all programs and media releases when the instruments are being used.
- Submit photos of the instruments in their classroom with, or without students for social media acknowledgement for our web site.
- Stay in contact with Treasures members throughout the year.
- Deliver the instruments with mallets and accidentals to the next location immediately at the end of the school year.
- **Sign the Contract Agreement Form — Teacher and Administrator if selected**

*The completed application can be filled out using Word, then printed and signed. Scan and send as an attachment to the Instrument Loan Scholarship Chair. Keep a copy for your records.*

**Application for IOSA Instrument Loan Scholarship**  
 Tab from field to field to complete form – print out and sign.

Member Name:		School:
Home Address:	School address:	
Cell Phone:	Email:	

Orff Schulwerk Training: What Levels have you completed? \_\_\_\_\_  
 Where? \_\_\_\_\_  
 How many Idaho Orff workshops have you attended? \_\_\_\_\_  
 Has Applicant received any other scholarships from the Idaho Orff Chapter? State them please.

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School District/Organization where instruments will be housed

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Location

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Location Phone

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Number of students to be served: \_\_\_\_\_ Grade levels served: \_\_\_\_\_

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Demographics that make your school a worthy recipient of this loan. Answer **could** include: a School Profile or a statement from your administrator including underserved populations, diversity makeup, Title I designation, or % free and reduced lunch.

Why do you feel you are worthy of receiving an Idaho Orff Instrument Loan Scholarship? Include service to the chapter, community service, performance outreach, student teachers, etc., interest/motivation in using the instruments.

Attach additional page if necessary.

Attach additional page of inventory of instruments already in the classroom or school.

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*Signature of member applying to receive instruments*

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*Signature and title of building administrator in which the instruments will reside*

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# Idaho Orff Chapter Instrument Loan Scholarship Contract Agreement Form

The following items must be acknowledged and agreed upon before receiving any instruments. Sign and return to Idaho Orff Instrument Loan Scholarship Chair.

- **The site must have a dedicated classroom for music & movement that is locked on a daily basis.**
- **The host must pay a non-refundable \$50 user fee for the Orff Set, \$25 each for the string and drum sets before the instruments are released. Make checks payable to "IOSA" and send to Chapter Treasurer.**
- **The host must review an instrument care video before picking up the instruments. See [www.teachingwithorff.com](http://www.teachingwithorff.com)** School will be responsible for funds needed for missing parts or parts needing replacement beyond normal wear.
- **Please include the IOSA logo and a brief acknowledgment in all programs and media releases when the instruments are being used.**
- **Submit photos of the instruments in their classroom with, or without students for social media acknowledgement for our web site.**
- **Contact throughout the year with Idaho Orff Treasures members is advised.**
- **Keep all instruments stored in a safe manner - i.e. not stacking them on each other.**
- **The recipient will assist in picking up the instruments at the end of the year preceding this agreement wherever they are.**
- **The recipient will give a final written report of how they used the instruments and pictures to be posted on the Id. Orff website.**
- **Failure to complete and comply with the above agreement will lead to the recipient not being eligible for any future scholarships from the chapter.**
- **Sign the Contract Agreement Form – Teacher and Administrator**

*The completed application can be filled out using Word, then printed and signed. Scan and send as an attachment to the Instrument Loan Scholarship Chair*

Date: \_\_\_\_\_

*Signature of member receiving instruments-* \_\_\_\_\_ *Orff Set* \_\_\_\_\_ *Guitar Set* \_\_\_\_\_ *Uke Set* \_\_\_\_\_ *Hand Drum/Percussion/Movement Set*

Date: \_\_\_\_\_

*Signature and title of building administrator in which the instruments will reside*